

South Woodford County Water District

RULES AND REGULATIONS

5. The placement of DISTRICT meters in relationship to the location of water mains will be as follows:
- a) Customer's property located on a highway.
 - 1) If the customer's property is located on the same side of the highway as the water main, the meter will be set immediately adjacent to the main.
 - 2) If the customer's property is located on the opposite side of the highway from the water main, the meter will be set on the customer's side of the highway as close to the road as is practical.
 - b) Customer's whose property is not located adjacent to a water main nor on a highway near a water main must obtain the necessary easements and, at their own expense, run a line to the DISTRICT main where the customer's meter will then be set adjacent to the main.
 - c) Before construction begins or at the time of construction in an area located off of a highway containing a DISTRICT water main, the DISTRICT will run spur lines to serve customers only if the DISTRICT's engineer determines such lines to be economically feasible.
6. The DISTRICT's water service delivery point is the point where the meter is located on the customer's premises. All service lines, plumbing and equipment beyond the meter shall be installed and maintained by the customer. **PUBLIC SERVICE COMMISSION OF KENTUCKY** material beyond the delivery point should be installed **EFFECTIVE**

FEB 12 1988

PURSUANT TO 807 KAR 5:011,
SECTION 9(1)BY: *George L. Loe*
PUBLIC SERVICE COMMISSION MANAGERDATE OF ISSUE 8-11-83
Month Day YearDATE EFFECTIVE 8-31-83
Month Day YearISSUED BY Fred Faust
Name of OfficerChairman
Title112 N. Main Street
Versailles, KY 40383
Address*Fred Faust*

FOR Entire Area Served

P.S.C. Ky. No. 1

Revised Sheet No. 9

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consisting of copper or PVC pipe with rating of not less than 160 psi. The size of such service lines should not be less than 5/8"; provided, however, that a larger size may be needed to insure adequate service. If the customer's point of use is at a higher elevation than the point of delivery, the customer should consult with a reputable engineering firm to size the service line from the delivery point.

7. Metered service installations are subject to the rules and regulations of the Public Service Commission and all other agencies having regulatory authority over water service utilities. Compliance with such rules and regulations is required in all cases before installation can be made.

E. Discontinuing or Changing Service.

The service remains in the name of the applicant/customer until:

1. The District is notified, in writing or in person, by the customer to discontinue service in his name. The customer's account will then be closed. Prior to permanently disconnecting such service, however, DISTRICT records will be checked to determine if a new applicant has applied for water service at the same address, or

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EFFECTIVE

FEB 12 1983

PURSUANT TO 807 KAR 5:011,
SECTION 9(1)

BY: James L. Loe
PUBLIC SERVICE COMMISSION MANAGER

DATE OF ISSUE 8-11-83
Month Day Year

DATE EFFECTIVE 8-31-83
Month Day Year

ISSUED BY Fred Faust
Name of Officer

Chairman
Title

112 N. Main Street
Versailles, KY 40383
Address

P.S.C. Ky. No. 1Original Sheet No. 10

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2. If a new customer applies for service and pays the required guaranty deposit before the old customer at the same address has requested discontinuance of service, service in the original applicant's name will be terminated.

F. Miscellaneous.

1. Any service connection, whether metered or unmetered, to the DISTRICT's lines, requires the prior approval of the State Board of Health and the Woodford County Board of Health; provided, however, that since new construction cannot be begun without the issuance of a Building Permit (and a Building Permit cannot be obtained without a plumbing permit from the Woodford County Board of Health), no further proof of the Health Department's approval is required beyond the issuance of the Building Permit. Applications for service to existing buildings not previously served by the DISTRICT will be processed in the same manner as is new construction except that service will not be installed until the DISTRICT office is notified of the appropriate plumbing permit number. Such number will be recorded on all copies of the service connection application.
2. Customers must agree to allow the DISTRICT the right of reasonable entry onto their property to install, maintain, repair, or remove such water lines as are the property of the DISTRICT which are located on the customer's property. In addition, customers agree to allow DISTRICT personnel bearing proper credentials and identification to enter upon their property for the purposes of inspection, observation, measurement, sampling and testing in ~~the~~ ^{PUBLIC SERVICE COMMISSION} provisions of these rules and regulations ^{OF KENTUCKY} ~~of the~~ ^{EFFECTIVE}

FEB 12 1988

PURSUANT TO 807 KAR 5:011,
SECTION 9(1),BY: James L. Lee
PUBLIC SERVICE COMMISSION MANAGERDATE OF ISSUE 8-11-83
Month Day YearDATE EFFECTIVE 8-31-83
Month Day YearISSUED BY Fred Faust Chairman 112 N. Main Street
Name of Officer Title Versailles, KY 40383
AddressFred Faust

FOR Entire Area Served

P.S.C. Ky. No. 1

Revised Sheet No. 11

South Woodford County Water District

Cancelling P.S.C. Ky. No. 1

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RULES AND REGULATIONS

3. Customers shall not sell or give away water. Should the DISTRICT determine that a customer has established a cross-connection with another unit, service to that customer will be discontinued until the DISTRICT receives proof that the cross-connection has been destroyed. The usual reconnection fee of \$10.00 will be charged.
4. The DISTRICT shall in no event be held responsible for any claim made against it by reason of the breaking of any mains or service pipes or by reason of any other interruption of the supply of water caused by the failure of machinery or stoppage for necessary repairs. No person shall be entitled to damages nor for any portion of a payment refunded for any interruption of service which in the opinion of the DISTRICT may be deemed necessary.
5. If any loss or damage to the property of the DISTRICT or any accident or injury to persons or property is caused by or results from the negligence or wrongful action of the customer, member of his household, his agent or employee, as determined by a court of law having jurisdiction over the parties, the cost of the necessary repairs or replacements shall be paid by the customer to the DISTRICT and any liability otherwise resulting shall be that of the customer.
6. Customers having boilers and/or pressure vessels receiving a supply of water from the DISTRICT must have a check valve on the water supply line and a vacuum valve on the steam line to prevent collapse in case the water supply from the DISTRICT is discontinued or interrupted for any reason, with or without notice.

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EFFECTIVE

FEB 12 1988

PURSUANT TO 807 KAR 5.011,
SECTION 9(1)

BY: *George Selby*
PUBLIC SERVICE COMMISSION MANAGER

DATE OF ISSUE 8-11-83
Month Day Year

DATE EFFECTIVE 8-31-83
Month Day Year

ISSUED BY Fred Faust
Name of Officer

Chairman
Title

112 N. Main Street
Versailles, KY 40383
Address

FOR Entire Area Served

P.S.C. Ky. No. 1

original Sheet No. 12

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South Woodford Water District

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Section II: Customer Service

A. Applications for initial water service.

- 1) All new customers (including tenants on property serviced by the district) are required to come to the district office, to sign a "water Service contract" and to deposit a guaranty. Said cash deposit shall not exceed two-twelfths (2/12) of the estimated annual bill of such new customer. A written receipt will be given each customer upon payment of the deposit. Said deposit earn intrest at the annual rate of six percent(6%). A seperate deposit guaranty must be made for each metered service connection utilized even if the applicant, individual or organization owns or uses more than one such connection. Such deposit shall be returned to the customer upon final discontinuance of water service within theDistrict; provided, however, that if any bill remains unpaid, such bill will deducted from the deposit and the balance, if any returned. Interest will be paid on deposits on an annual basis.
- 2) Applications for initail water service received by mail will be processed only if accompanied by the required deposit and the following information:
 - a) Current name and mailing address of applicant
 - b) Address (street name and Number) where service is to be rendered; also lot number if available.
 - c) Lanlord and/or owner of the property.
 - d) Previous address of the prospective customer, and
 - e) Previos occupant of the property.

**PUBLIC SERVICE COMMISSION
OF KENTUCKY
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APR 30 1993

DATE OF ISSUE 3-26-93
Month Day Year

DATE EFFECTIVE 3-26-93
Month Day Year

ISSUED BY. George Withres Chairman
Name of Officer Title

PURSUANT TO 807 KAR 5.011
SECTION 9 (1)
460 Wilson Ave, KY.
BY: [Signature]
PUBLIC SERVICE COMMISSION MANAGER

FOR Entire Area Served

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3. After the application for water service has been approved, the customer will receive one copy of the numbered application which will serve as a receipt for his guaranty deposit. One copy will be given to the Chairman of the DISTRICT commission and the original will be placed in the Office Manager's file to maintain a complete record of all guaranty deposits made in order to obtain monthly account balancing.
4. The DISTRICT is prepared to begin immediate service to new customers. Therefore, if at all possible, applications for water service will be processed immediately and the service transferred to the new customer on the same day applied for; provided, however, that if the applicant is indebted to the DISTRICT in any way whatsoever, regardless of the age of the indebtedness, service will not be transferred to the prospective customer until the previous indebtedness is paid.
5. If the approved water service is not currently running, the customer will be notified that he or his representative must be present on the premises when the DISTRICT service man turns the water on. If necessary, an appointment will be made with the customer to insure that someone can be on the premises at such time. Should it prove impossible to find a time to connect the water service when the customer or his representative can be present, the customer must sign a release form** absolving the DISTRICT from all responsibility in the event of water damage. Even though the customer signs such a release the service will not be left on if the meter indicates that water is running on the premises.

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EFFECTIVE

FEB 12 1988

PURSUANT TO 807 KAR 5:011,
SECTION 9(1)

BY: James L. Lyle
PUBLIC SERVICE COMMISSION MANAGER

DATE OF ISSUE 8-11-83
Month Day Year

DATE EFFECTIVE 8-31-83
Month Day Year

ISSUED BY Fred Faust Fred Faust Chairman
Name of Officer Title

112 N. Main Street
Versailles, KY 40383
Address

FOR Entire Area Served

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Original Sheet No. 14

Cancelling P.S.C. Ky. No.

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Sou Woodford County Water District

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6. The transfer of service from one location to another within the DISTRICT may be processed by telephone and is rendered by a service report with no additional deposit guaranty being required.

* A copy of the Application for Water Service may be found in the Appendix of these Rules and Regulations.

** A copy of the Release Form may be found in the Appendix of these Rules and Regulations.

B. Billing Procedure.

1. Meters will be read between the twentieth (20th) and twenty-fifth (25th) of each month. Every attempt is made to read the meters on the same date each month. If the meter cannot be read within five (5) days of the previous month's reading date, the reading will be estimated at the minimum monthly charge and any necessary corrections will be made on the succeeding month's meter reading. Whenever a reading has been estimated, the customer's bill will be stamped with a red notice, indicating that such meter reading is estimated.
2. Bills will be mailed on or near the last day of each month. Each bill will contain the following information:
 - a) Customer's name and address at which service is rendered,
 - b) Customer's account number,
 - c) Class of Service rendered,

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FEB 12 1988

PURSUANT TO 807 KAR 5:011,
SECTION 9(1)

BY: *[Signature]*
PUBLIC SERVICE COMMISSION MANAGER

DATE OF ISSUE 8-11-83
Month Day Year

DATE EFFECTIVE 8-31-83
Month Day Year

ISSUED BY Fred Faust *[Signature]* Chairman
Name of Officer Title

112 N. Main Street
Versailles, KY 40383
Address

FOR Entire Area Served

P.S.C. Ky. No. 1

Revised Sheet No. 15

Cancelling P.S.C. Ky. No. 1

Original Sheet No. 15

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- d) Date of Meter Reading (indicated by the words "Service to"),
 - e) Present meter reading to nearest 100 gallons,
 - f) Previous meter reading to nearest 100 gallons,
 - g) Gallons used to nearest 100 gallons,
 - h) Fire hydrant bill,
 - i) Net water bill,
 - j) Gross water bill,
 - k) The date after which a non-payment penalty will be applied to the gross bill.
3. Customers who obtain a service connection from the DISTRICT but fail to run service lines to such connection will nevertheless be billed at the minimum monthly rates for their class of service. Failure to pay such bills will result in the customer's "Water Service Contract" being placed in the DISTRICT's default file. Future water service will not be rendered until all such past-due bills are paid.

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OF KENTUCKY
EFFECTIVE

FEB 12 1988

PURSUANT TO 807 KAR 5:011,
SECTION 9(1)

BY: *James H. Lee*
PUBLIC SERVICE COMMISSION MANAGER

DATE OF ISSUE 8-11-83
Month Day Year

DATE EFFECTIVE 8-31-83
Month Day Year

ISSUED BY Fred Faust
Name of Officer

Chairman
Title

112 N. Main Street
Versailles, KY 40383
Address

FOR Entire Area Served

P.S.C. KY. NO. 1

Revised SHEET NO. 16

South Woodford Water District

ORIGINAL SHEET NO. 16

RULES AND REGULATIONS

C. Payment of Bills.

1. All bills become due when rendered. The net bill charged is based upon actual usage plus three percent (3%) current utility tax; provided; however, that there is a minimum bill based on the use of 2,000 gallons of water for the customers serviced by 3/4" meters and based on the usage of 10,000 gallons of water for customers serviced by 1" meters. The net bill is payable from the first (1st) through the tenth (10) of the month. The gross bill is equal to the net bill plus ten percent (10%) of the net bill. The gross amount becomes due after the tenth (10th) of the month.
2. Bills may be paid at the DISTRICT office, by mail, by banking service, or at any of the collecting substations listed on the water bill; provided; however, that no bills paid after the tenth (10th) of the month and no adjusted or corrected bills may be paid at a collecting substation.
3. Payments by mail which are postmarked on or before the tenth (10th) of the month will be accepted for the net bill regardless of the date received. The postmark on the envelope will be deemed conclusive in all cases of payment by mail.
4. In the event of the tenth (10th) of the month occurs on a Sunday a holiday, or any other day when the DISTRICT office is closed, payment of the net bill will be accepted through the next working day. Payments by mail postmarked on the next working day will also be entitled to pay the net bill.
5. Bills not paid in by the twentieth (20th) of the month are considered delinquent. Payment reminder letters will be promptly mailed to all delinquent customers. IF the bill remains unpaid after the twenty-fifth (25th) of the month, water service will be disconnected and the customer's meter will be removed after five (5) days written notice is given to the,

PUBLIC SERVICE COMMISSION
OF KENTUCKY
EFFECTIVE

DATE OF ISSUE 2-4-94

DATE EFFECTIVE 2-4-94 MAR 9 1994

ISSUED BY George Withers

Chairman

460 Wilson

PURSUANT TO 807 KAR 5.011,

SECTION 9(1) 40383

Name of officer

Title

Address

BY: George Withers

PUBLIC SERVICE COMMISSION FINANCED

FOR Entire Area Served

P.S.C. Ky. No. 1

Original Sheet No. 17

Cancelling P.S.C. Ky. No.

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So. 1 Woodford County Water District

RULES AND REGULATIONS

customer. "Written Notice", as used here, shall be sufficient if it is stamped on the following month's bill. A \$10.00 fee is charged to resume service.

6. The DISTRICT will not accept partial payment of any bill rendered. In the event a customer sends payment by mail which is insufficient to pay the bill as rendered, the check or money order will be held or returned and the customer notified of the payment deficiency. The bill will remain in the unpaid file subject to all penalties imposed on a delinquent account until such time as complete payment is made.
7. The DISTRICT will treat a bill as unpaid when payment on the customer's check is refused by his bank due to insufficient funds in his account. Further, a record will be maintained on all returned checks and if a customer has three (3) returned checks during any one year, he will be notified, by letter, that the DISTRICT will no longer accept checks in payment of his water bills.
8. Overpayments by active customers will be credited to the customer's account with a credit memorandum forwarded to the Billing Department for deduction from future bills. A copy of such memorandum will be mailed along with the next month's bill to the customer. The Billing Department will balance all credit memorandums monthly.
9. Overpayments of final bills by inactive customers are credited to "Over Paid Accounts" and a check written to the inactive customer for the amount of overpayment. **PUBLIC SERVICE COMMISSION OF KENTUCKY** Effective

FEB 12 1988

PURSUANT TO 807 KAR 5:011,
SECTION 9(1)

BY: *[Signature]*
PUBLIC SERVICE COMMISSION MANAGER

DATE OF ISSUE 8-11-83
Month Day Year

DATE EFFECTIVE 8-31-83
Month Day Year

ISSUED BY Fred Faust *[Signature]* Chairman
Name of Officer Title

112 N. Main Street
Versailles, KY 40383
Address

FOR Entire Area Served

P.S.C. Ky. No. 1

Revised Sheet No. 18

Cancelling P.S.C. Ky. No. 1

Original Sheet No. 18

South Woodford County Water District

RULES AND REGULATIONS

10. Upon the customer's written request and payment of \$15.00, the DISTRICT will test his meter for accuracy, provided such requests by the customer are not more frequent than one every twelve months. If such test shows the meter to be more than two percent (2%) fast or slow, a refund of the \$15.00 charge will be made and the bill adjusted accordingly.
11. Upon the customer's written request, the DISTRICT will adjust the customer's bill for major water loss due to a catastrophe (break in the service line, malfunction of a stock tank valve, bursted pipes, etc.). No bill under \$30.00 will be adjusted. No adjustment will be allowed where the customer's statement of water loss is found to be false and only one catastrophe adjustment will be allowed per meter. Transfer of property ownership will not start a new period of adjustment.

D. Fire Hydrants.

The DISTRICT has contracted with and will continue to contract with fire districts, volunteer fire departments, subdividers, and others to install fire hydrants and supply water for fire protection; provided, however, that such users cannot use pumps to pull water from the District's mains or plugs.

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OF KENTUCKY
EFFECTIVE

FEB 12 1988

PURSUANT TO 807 KAR 5.011,
SECTION 9(1)

BY: [Signature]
PUBLIC SERVICE COMMISSION MANAGER

DATE OF ISSUE 8-11-83
Month Day Year

DATE EFFECTIVE 8-31-83
Month Day Year

ISSUED BY Fred Faust
Name of Officer

Chairman
Title

112 N. Main Street
Versailles, KY 40383
Address

[Signature]

FOR Entire Area Served

P.S.C. Ky. No. 1

Revised Sheet No. 19

Cancelling P.S.C. Ky. No. 1

Original Sheet No. 19

South Woodford County Water District

RULES AND REGULATIONS

E. Farms.

1. Twenty-five (25) acres or more shall constitute a "farm".
2. Irrigation of crops is forbidden. The use of pumps to pull water from the DISTRICT's mains is forbidden. Farmers must request permission in writing to use auxiliary pumps to increase pressure on farm distribution systems.
3. More than one farm field connection is permissible.

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EFFECTIVE

FEB 12 1988

PURSUANT TO 807 KAR 5:011,
SECTION 9(1)

BY: James L. Lyle
PUBLIC SERVICE COMMISSION MANAGER

DATE OF ISSUE 8-11-83
Month Day Year

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Month Day Year

ISSUED BY Fred Faust
Name of Officer

Chairman
Title

112 N. Main Street
Versailles, KY 40383
Address

Fred Faust

South Woodford County Water District

Cancelling P.S.C. Ky. No.

Sheet No.

RULES AND REGULATIONS

SECTION III. EXTENSION OF MAINS

A. General Conditions.

1. Any main extension authorized under this SECTION shall be approved by the DISTRICT's Consulting Engineer and the Board of Commissioners before installation is authorized and all installation plans, "as built" plans, and/or record plans shall bear signatures or seals indicating this approval.
2. All main extensions authorized under this SECTION shall be installed in accordance with the applicable rules of the Public Service Commission and all other regulatory agencies having authority over water service utilities.
3. All main extensions authorized under this SECTION shall be performed in accordance with the terms of existing contracts and bond agreements.
4. The types of material, pipe constructions, and size of the main to be installed under this SECTION shall be restricted only by previous contractual agreements and the required approvals designated in Items 1-3 above.
5. The DISTRICT may perform the actual work of any main extension using DISTRICT personnel or may let the work out for contract. The method of installation is solely within the discretion of the Commissioners without any control, direction or interference from any organization, group or individual providing the financing for the main.

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FEB 12 1988

PURSUANT TO 807 KAR 5.011,
SECTION 9(1)BY: *[Signature]*
PUBLIC SERVICE COMMISSION MANAGERDATE OF ISSUE 8-11-83
Month Day YearDATE EFFECTIVE 8-31-83
Month Day YearISSUED BY Fred Faust *[Signature]* Chairman
Name of Officer Title112 N. Main Street
Versailles, KY 40383
Address

FOR Entire Area Served

P.S.C. Ky. No. 1

Original Sheet No. 21

Cancelling P.S.C. Ky. No.

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Sol Woodford County Water District

RULES AND REGULATIONS

6. No mains will be installed by the DISTRICT which are smaller than 4" inside diameter.

B. Extension of Mains by Bond Issue.

1. Main extension by bond issue may be authorized by the DISTRICT's Commissioners when consumer demand and engineering studies indicate that sufficient revenue will be available to financially support the bond issue necessary to defray the costs of such extension and when no faster or more desirable means of main extension appear immediately available. Such authorization rests solely within the discretion of the Commissioners subject to all existing statutes, contracts and bond agreements.
2. Main extensions supported by bond issue are subject to all the provisions of Paragraph A, above as well as the advice of the DISTRICT's Legal Counsel.
3. Generally, only main extensions costing in excess of \$50,000.00 shall be considered under this Paragraph B, Section III.

C. Connecting Lines and Main Supply Lines.

1. The DISTRICT's Commissioners may, within their sole discretion, authorize the installation of water mains to connect voids between the ends of existing mains or to authorize the extensions of main supply lines for the improvement of pressure and/or supply and to serve additional users.

**PUBLIC SERVICE COMMISSION
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EFFECTIVE**

FEB 12 1988

**PURSUANT TO 807 KAR 5:011,
SECTION 9(1)**

BY: *James L. Lee*
PUBLIC SERVICE COMMISSION MANAGER

DATE OF ISSUE 8-11-83
Month Day Year

DATE EFFECTIVE 8-31-83
Month Day Year

ISSUED BY Fred Faust *Fred Faust* Chairman 112 N. Main Street
Name of Officer Title Versailles, KY 40383
Address

FOR Entire Area Served

P.S.C. Ky. No. 1

Original Sheet No. 22

Cancelling P.S.C. Ky. No.

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Sol Woodford County Water District

RULES AND REGULATIONS

2. Extension of mains in accordance with this Paragraph C, Section III shall be at the DISTRICT's expense or financed from DISTRICT funds as available and as permitted by those individuals and/or groups, exercising jurisdiction and authority.
 3. Any extensions so authorized shall be subject to the general requirements of Paragraph A, Section III.
- D. Extension of Mains in Rural Areas Not Previously Served by a Public Water Supply.
1. The DISTRICT's Commissioners may solely within their discretion, authorize the installation of water main extensions in so-called "rural" areas not previously served by a public water supply provided that such areas are within the boundaries of the DISTRICT.
 2. Any authorization for main extension under this Paragraph D, Section III, shall be subject to all of the provisions of Paragraph A, Section III.
 3. The Commission in considering the authorization for main extension under this Paragraph D, Section III shall be governed by, although not necessarily limited to, the following provisions:
 - a) The necessary money to defray the cost of such extension must be available from some current source or established account.

PUBLIC SERVICE COMMISSION
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EFFECTIVE

FEB 12 1988

PURSUANT TO 807 KAR 5:011,
SECTION 9(1)

BY: *George A. Loebe*
PUBLIC SERVICE COMMISSION MANAGER

DATE OF ISSUE 8-11-83

Month Day Year

DATE EFFECTIVE 8-31-83

Month Day Year

ISSUED BY Fred Faust

Name of Officer

Chairman

Title

112 N. Main Street
Versailles, KY 40383

Address